



Perry Johnson Laboratory Accreditation, Inc.



May 6, 2011

Dear Valued Customer:

As you are aware, Perry Johnson Laboratory Accreditation, Inc. (PJLA) is a worldwide organization providing accreditation services to various types of testing and calibration laboratories. It is our pleasure to announce that we have grown tremendously over the past few years in several economies such as the United States, Mexico, Japan and Italy. Due to the vast growth of business, we will be implementing some minor changes within our accreditation program to continue to add value to our system and to our customers.

Effective June 1, 2011, PJLA will be updating our accreditation program to include a continuous accreditation cycle. This will be applied to new customers during this time and to existing customers upon the expiration date of their current certificate. Once clients are accredited they will receive a certificate of accreditation for their current scope of accreditation including the effective date of their accreditation only. We will no longer be placing expiration dates on certificates, but requesting that the end users refer to our website for the validity of the accreditation instead. This will allow customers to retain their original certificate for as long as their agreement remains active with PJLA. Additionally, this will improve our internal processes by removing the additional steps required to re-issue certificates upon expiration.

In order to remain on a continuous accreditation cycle, laboratories will be required to remain in good standing with PJLA as outlined in your customer agreement. In order to accomplish this continuous accreditation cycle for all laboratories worldwide, we will require that a full reassessment be conducted every two-years with an interim surveillance visit. For laboratories structured on a different accreditation cycle some assessment time will be shifted to accommodate a 2-year reassessment. This new assessment structure will be sent to you for review prior to expiration. This change will have no bearing on the cost for you to maintain accreditation.

We would like to thank all of our customers for your continuous support over the years. We look forward to another great year serving your accreditation needs. If you have any questions, please feel free to contact PJLA at any time.

Sincerely,

Tracy Szerszen
President/Operations Manager